

## Internal Quality Assurance Cell (IQAC)

### Minutes of the Meeting

Held on 07 January, 2020

A meeting of all the members of the Internal Quality Assurance Cell (IQAC) was held on Tuesday, 07 January, 2020 at 10:00 a.m. in the Board Room. The meeting was chaired by Prin. Dr. S.Y. Hongekar.

#### Members Present:

- 1) Prin. Abhaykumar Salunkhe, Chairman
- 2) Dr. S. Y. Hongekar, Chairperson
- 3) Dr. K. S. Patil, IQAC Coordinator
- 4) Mr. C.B. Dodamani, Registrar
- 5) Mr. Surendra Jain
- 6) Mr. N. R. Ranbhare, Member of alumni
- 7) Dr. S. M. Joshi
- 8) Dr. S. R. Kattimani
- 9) Mr. D. M. Panhalkar
- 10) Dr. S. S. Kale
- 11) Dr. K. A. Undale
- 12) Dr. V.B. Waghmare
- 13) Ms. S. A. Farakate
- 14) Dr. K. D. Tiwade
- 15) Dr. P.A. Patil
- 16) Mr. S. V. Malgaonkar
- 17) Mr. S.S. Kale
- 18) Mr. Anil Pawar, OS
- 19) Mr. Aniruddha Ingale

#### Members Absent:

- 1) Dr. B. M. Hirdekar

The minutes of the meeting are as follows:

#### 1. Confirmation of the minutes of the previous meeting:

Sr. No.	Item	Action Taken
1.	Minutes of the last meeting held on 28 <sup>th</sup> June , 2019.	Read and confirmed the minutes.
2	Progress in preparation of AQAR	The draft of AQAR on the basis of new guidelines is ready and will be filled on HEI portal after the opening of tab for our college.
3	To discuss and review the action plan.	<ol style="list-style-type: none"><li>1. The best practice of 'Stop Water Pollution Campaign at Panchganga River , Kolhapur' has been streamlined and follow up mechanism reestablished.</li><li>2. Film festival on gender sensitization is included in Vivekanand Mahotsav.</li><li>3. The visits under scheme of 'Shikshak Aaplya Dari' carried out between 1<sup>st</sup> &amp; 5<sup>th</sup> January 2020</li><li>4. Intercollegiate Literature Festival was organized by the literary association on 1<sup>st</sup> January 2020.</li></ol>

4	To discuss and chalk out the activities to be conducted in the second term	
	Workshop on stress and anger management	Successfully organized on 05 <sup>th</sup> January 2020 for non teaching staff.
	Counseling cell would be made operative	The directions have been given by the principal to the counseling cell.
5	To discuss and review the documentation maintained by NAAC Steering Committee	The documentation process is in pipeline as per the revised NAAC guidelines.

**2. To report the progress of planned activities in the second term.**

Dr. S. M. Joshi reported about the achievements and progress of planned activities of the second term. The report was unanimously confirmed.

**3. To discuss about the revised manual of NAAC.**

The IQAC coordinator Dr. K. S. Patil highlighted the changed matrices in the revised manual of NAAC that was published in December 2019.

The vision of incremental evaluation reforms was discussed. It was resolved that the student participatory methods shall be made part of syllabi of all programmes in the BoS meetings, in order to further promote student involvement in teaching-learning.

Proposed by: Dr. S. Y. Hongekar                      Seconded by: Dr. P.A. Patil

**4. To place the AQAR 2018-19 before the IQAC.**

The complete draft of AQAR was placed before the honourable members of the IQAC by the IQAC coordinator Dr. K. S. Patil. After thorough discussion and some minor suggestions, the report was unanimously confirmed by the committee.

**5. Any other matter with the permission of the Chair.**

i. It was decided that a competition of coining effective titles for the activity of 'Stop Water Pollution Campaign at Panchganga River' will be conducted. The responsibility was given to Dr. Kavita Tiwade.

Proposed by: Dr. S. M. Joshi                      Seconded by: Dr. S. S. Kale

ii. It was resolved to name the activity of 'Shikshak Aaplaya Dari' as 'SAaD'.

Proposed by: Dr. K. S. Patil                      Seconded by: Mr. Surendra Jain

iii. It was resolved to resume the activity of celebrating Bicycle Day/Electric Vehicle Day every month and to give special parking to electric vehicles in order to promote Green Campus.

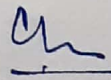
Proposed by: Dr. K. A. Undale                      Seconded by: Mr. C.B. Dodamani

iv. It was decided that 3 February, 2020 will be followed as 'No Mobile Day' in the college campus.

Proposed by: Ms. S. A. Farakate                      Seconded by: Dr. V. B. Waghmare

v. Mr. Aniruddha Ingale put forth students' demand to have combined Welcome function in the college every year. Prin. Dr. S. Y. Hongekar explained to the committee members the college policy in this regard. He told that departmental level welcome function will be conducted in the college only.

The meeting ended with vote of thanks proposed by Dr. P. A. Patil.

  
(Dr. S. Y. Hongekar)

PRINCIPAL  
Vivekanand College  
Kolhapur