



Shri Swami Vivekanand Shikshan Sanstha's
VIVEKANAND COLLEGE (AUTONOMOUS), KOLHAPUR

2130, 'E' Tarabai Park, Kolhapur, Dist. Kolhapur-416 003
Affiliated to Shivaji University, Kolhapur (M.S.)

NAAC Reaccredited : "A" (CGPA 3.24) on 19-01-16 (3rd Cycle)

College with Potential for Excellence (Twice)

"Star College" by D.B.T. Govt. of India



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D. Lit.

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Minister of Revenue, Relief & Rehabilitation,
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Prin. Abhaykumar Salunkhe
M.A.

Secretary
Prin. Mrs. Shubhangi Gavade
M.Sc., B.Ed.

Principal
Dr. S. Y. Hongekar
M.A., M.Ed., P.G.D.T.E.,
M.Phil., Ph.D.

Ref No. VCK/ 1168/19-20

Date : 12/10/2019

Internal Quality Assurance Cell (IQAC)

Notice of Meeting

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting of the IQAC shall be held on Saturday, 19 October, 2019 at 10:00 am in the Board Room.


Please make it convenient to attend the meeting.

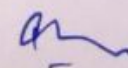
Agenda

1. Confirmation of the minutes of the previous meeting.
2. To report the progress in preparation of AQAR.
3. To discuss and review the action plan chalked out in the previous meeting.
4. To discuss and chalk out the activities to be conducted in the second term.
5. To discuss and review the documentation maintained by NAAC Steering Committee.
6. Any other matter with the permission of the Chair.

Place: Kolhapur

Date: 10/10/2019


(Dr. K.S. Patil)
Coordinator - IQAC
Vivekanand College,
Kolhapur


(Dr. S.Y. Hongekar)
PRINCIPAL
Vivekanand College
Kolhapur.

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Held on 19th October, 2019

A meeting of all the members of the Internal Quality Assurance Cell (IQAC) was held on Saturday, 19th October, 2019 at 10:00 a.m. in the Board Room. The meeting was chaired by Prin. Dr. S.Y. Hongekar.

Members Present:

- 1) Prin. AbhaykumarSalunkhe, Chairman
- 2) Dr. S. Y. Hongekar, Chairperson
- 3) Dr. K. S. Patil, IQAC Coordinator
- 4) Mr. C.B. Dodamani, Registrar
- 5) Mr. N. R. Ranbhare, Member of alumni
- 6) Dr. S. M. Joshi
- 7) Dr. K. P. Shinde
- 8) Dr. S. R. Kattimani
- 9) Dr. S. S. Kale
- 10) Dr. K. A. Undale
- 11) Dr. V.B. Waghmare
- 12) Ms. S. A. Farakate
- 13) Dr. K. D. Tiwade
- 14) Dr. P.A. Patil
- 15) Mr. S. V. Malgaonkar
- 16) Mr. Anil Pawar, OS
- 17) Mr. Aniruddha Ingale

Members Absent:

- 1) Dr. B. M. Hirdekar
- 2) Mr. Surendra Jain
- 3) Mr. S.S. Kale
- 4) Mr. S. S. Vathare

The minutes of the meeting are as follows:

1. Confirmation of the minutes of the previous meeting:

Sr. No.	Item	Action Taken
1.	Minutes of the last meeting held on 28 June, 2019.	Read and confirmed the minutes.
2	To finalize the Action Plan for the Academic Year 2019-20.	
	Workshop on IPR	The structure of the workshop on IPR and the resource persons finalized. The workshop will be held in the next term by the Research Committee.
	Onscreen examination	Onscreen examination was held as part of internal evaluation by the department of English.
	MOOCs in curriculum	Physics department introduced SWAYAM MOOC for M.Sc. students.

Linkage with ZillaParishad Education Department for language training of corporation schools.	MoU of the English department with ZillaParishad is in the pipeline.
Placement training	To be conducted in the second term.
Student participation in the college activities	Two student representatives included in each committee of the college. Students are involved as volunteers in the departmental activities.
Starting training programmes in collaboration with District Industries Center.	MoU signed with Maharashtra Center for Entrepreneurship Development for student sensitization and training in entrepreneurship opportunities.
Increasing the number of national and international MoUs	MoU signed between Biotechnology department with Elixir Ingredient – Nutraceutical Company specialized in research, development and marketing. MoU of Mathematics department signed with the Society Mathematical Engineering, Kolhapur.
Running a YouTube channel	YouTube Channel is operative and three new videos are posted on it in this term.
Workshop in collaboration with Manspandan	After consultation with the gynecologist the workshop 'For My Mother' is proposed and the structure of the workshop is chalked out. The responsibility is given to Sachetana Committee for conduction the workshop in the next semester.
3 To approve the criteria and guidelines of Dr. BapujiSalunkhe Merit Scholarship.	The guidelines are being prepared by the concerned committee.
4 To approve the drafts of Research Promotion Policy and Consultancy Policy.	In the meeting of Research Committee held on 09.10.2019 wherein an external expert was also invited, the draft Research and Ethics Policy was finalized. The Consultancy is being finalized by Dr. SatishGaikwad, Coordinator, B.Voc. department.
5 To chalk out faculty development programmes.	Faculty Development Programme on Cyber Security held between 1 July 2019 and 7 July 2019.
6 To discuss and finalize policy regarding Value Added Courses (VACs).	Twenty VACs proposals were approved for implementation in this academic year. The course titles, contents and schedules were published for students. Each student of the First, Second and Third Year will enrolled for one of the courses each in this semester and the courses are in operation.
7 A selfie point in the front area of main building	Mr. Aniruddha Ingale has prepared the design of the selfie point.
8 Open Interview of Mr. Surendra Jain	The responsibility of planning and execution has been taken up by Dr. S. S. Ankushrao.

2. To report the progress in preparation of AQAR:

IQAC Coordinator, Dr. Kailas S. Patil reported that the college has been registered on the HEI portal and the Criterion Heads have submitted the criterion wise information for online submission of AQAR on the HEI portal.

3. To discuss and review the action plan chalked out in the previous meeting:

The progress in the implementation of Action Plan chalked out in the last meeting was discussed. The following resolutions were passed:

1. It was decided to stress the execution of innovative and best practices.

Proposed by : Dr. S. M. Joshi Seconded by: Dr. S. R. Kattimani

2. A scrutiny committee for preparation of and uploading educational videos on YouTube is constituted under the chairmanship of Mrs. R. Y. Patil.

Proposed by : Dr. S. Y. Hongekar Seconded by: Dr. Mr. S. V. Malgaonkar

4. To discuss and chalk out the activities to be conducted in the second term:

1. It was decided that a workshop on stress and anger management for the faculty and students will be conducted in the next term. The proposal for the workshop would be made under Lead College Activity.

Proposed by : Dr. S. M. Joshi Seconded by: Mr. N. R. Ranbhare

2. It was resolved that the Counseling Cell would be made operative in the room allotted for the same.

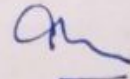
Proposed by : Mr. N. R. Ranbhare Seconded by: Dr. S. Y. Hongekar

3. To discuss and review the documentation maintained by NAAC Steering Committee:

Dr. S. R. Kattimani, NAAC Coordinator, reported the status of NAAC documentation in this term. It was decided to complete the documentation for Academic and Administrative Audit by the month of February by all Criterion Heads and departments.

4. Any other matter with the permission of the Chair.

As there was no other matter to discuss, the meeting ended with the vote of thanks by Dr. K. P. Shinde.



(Dr. S. Y. Hongekar)
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Kolhapur