



"Dissemination of Education for Knowledge, Science and Culture."
Estd. June 1964
- Shikshanmaharshi Dr. Bapuji Salunkhe

Shri Swami Vivekanand Shikshan Sanstha's
VIVEKANAND COLLEGE, KOLHAPUR

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Internal Quality Assurance Cell (IQAC)

Notice of Meeting


All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that the meeting of the IQAC shall be held on Saturday, 7th October, 2017 at 11.00 a.m. in the Principal's cabin.

Please make it convenient to attend the meeting.

AGENDA

1. Confirmation of the minutes of the previous meeting.
2. Submission of AQAR 2016-17.
3. Discussion on the visit of the verification committee for Autonomous status.
4. Implementation of uniform at UG level.
5. Infrastructural development.
6. Publication of e-Vivek Research Journal.
7. Development of online feedback mechanism.
8. Discussion on achievements of the college during the first semester.
9. Activities to be conducted in the second semester.
10. Any other matter with the permission of the Chair.

Place: Kolhapur
Date: 28/09/2017


(Ms. S. M. Joshi)
Coordinator, IQAC


(Dr. S. Y. Hongekar)
PRINCIPAL
Vivekanand College
Kolhapur.

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

A meeting of all the members of Internal Quality Assurance Cell (IQAC) was held on Saturday, October 7, 2017 at 11.00 am in the Principal's cabin. The meeting was chaired by Prin. Dr. S. Y. Hongekar.

Members Present:

1. Dr. S.Y. Hongekar, Chairperson
2. Mr. C. B. Dodamani, Registrar
3. Dr. D. B. Patil
4. Dr. K. P. Shinde
5. Dr. P.A.Patil
6. Mr. S. S. Kale
7. Ms. S.A. Farakate
8. Dr. R. K. Kamat, External Expert
9. Dr. B. M. Hirdekar, Member of Society
10. Mr. N. R. Ranbhare, Member of the Alumni
11. Mrs. S. M. Joshi, Coordinator

Members Absent:

1. Prin. Abhaykumar Salunkhe, Chairman
2. Mr. S.G.Kulkarni
3. Ms. Neelam Jaywant
4. Mr. Prakash Medshinge

The minutes of the meeting are as follows:

1. Confirmation of the minutes of the previous meeting:

The minutes of the last meeting held on 24th June, 2017 were read and confirmed.

- i. Three proposals for minor research projects were sent to the SUK from college under Research Initiation Scheme.
- ii. Teachers' Flying Squad has been activated in the college for maintaining discipline and it was acknowledged that the impact is visible.
- iii. Digital Notice Board has been set up in the Main Building on 06/10/2017.

2. Submission of AQAR:

The AQAR of 2016-17 was submitted online on 29/09/2017 and it was accepted on 06/10/2017. The late acceptance was due to the failure in the recipient inbox.

3. Discussion on the visit of the verification committee for autonomous status:

It was informed that the revised proposal for autonomy was submitted in August 2017 and the verifying committee of UGC is likely to visit in the last week of December.

4. Implementation of Uniform at UG level:

The Principal explained the rationale behind the proposal to introduce uniforms for all B.A., B. Com., B.Sc. students. This proposal is being thought in the view of upcoming college elections and uniform would help in establishing discipline on the campus and during election time as well.

5. Infrastructural development:

It was informed that the third floor was being developed for new classrooms and other necessities. Dr. Hirdekar and Dr. Kamat suggested that the management should be acknowledged for their prompt cooperation. It was also suggested that the Manual for infrastructural development or Estate Management be uploaded on the college website.

6. Publication of e-Vivek Research Journal:

It was reported that e-Vivek Research Journal has been launched and the first issue was published in September 2017. The college is trying to attain ISSN and UGC recognition. Dr. Hirdekar insisted that there should be eminent researchers and scholars on the Editorial board of the journal.

7. Development of Online feedback mechanism:

It was acknowledged that online feedback mechanism was implemented from this term through the software developed by Computer Science students of the college. The research potential of the students was appreciated by all members. Dr. Kamat suggested that the feedback generated should be rigorously analyzed and action must be taken accordingly by conveying the same to the concerned teachers. Dr. Kamat suggested that **feedback on curriculum** should be taken from students, parents, teachers, alumni and employers, in accordance with the NAAC guideline.

8. Discussion on the achievements of the college during the first semester:


The major achievements of the college in academics, cultural activities and sports were noted and appreciated. Dr. Hirdekar suggested that these achievements can be uploaded on the college website as **IQAC Newsletter**.

9. Activities to be conducted in the second semester:

- i. The external members suggested to establish a research committee at college level and to conduct various research activities through it. E.g. guidance on the research parameters, developing an Innovation ecosystem (a group that will function as R&D), establishing the industry incubation centre, training the students with research inclination.
- ii. Dr. Hirdekar suggested that the Principal should give mandate to all the departments each year regarding major, minor research project proposals and research papers. Institute can give seed money to the teachers until they receive grants.
- iii. It was suggested that diverse agencies and platforms like Ministry of Social Justice (Dr. Hirdekar), E-Pathshala (Dr. Kamat) can be approached for research grants in the advent of shrink of UGC research funds.
- iv. As per the suggestion of Mr. Ranbhare, an improved theatre infrastructure will be developed.
- v. It was decided that a database of students will be prepared and they will be constantly made aware of the activities being conducted in the college.

10. Any other matter with the permission of the Chair:

- i. Dr. Kamat suggested that two Best Practices should be implemented by the IQAC apart from institutional activities. Faculty development programme (Dr. Hirdekar) and diagnostic test (Dr. Kamat) were discussed as examples.
- ii. Dr. Kamat informed that a 30-lectures course on Value Education can be started as per NAAC guidelines. The college can tie up with NGOs like Bahai Academy to get ideas and develop a model for social connect.
- iii. Dr. Hirdekar suggested starting an integrated department for performing arts.
- iv. Dr. Kamat suggested to start academic counseling by allocating responsibilities to departments and to maintain mentor-mentee ratio. It was notified that an orientation meeting of the mentor –teachers will be held.


(Dr. S. Y. Hongekar)
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