

## College Development Committee (CDC)

### Minutes of the Meeting

Held on 19 October, 2019

A meeting of all the members of the College Development Committee (CDC) was held on Saturday, 19<sup>th</sup> October 2019 at 11:30 a.m. in the Board Room. The meeting was chaired by Prin. Abhaykumar Salunkhe.

#### Members Present:

- 1) Prin. Abhaykumar Salunkhe, Chairman
- 2) Prin. Mrs. Shubhangi Gawade
- 3) Prin. Dr. Sunilkumar Lavate
- 4) Dr. D.B. Patil
- 5) Dr. S. M. Joshi
- 6) Dr. K. P. Shinde
- 7) Mr. K. B. Patil
- 8) Mr. H. S. Salunkhe
- 9) Dr. Kailas S. Patil
- 10) Prin. Dr. S. Y. Hongekar, Member Secretary

#### Members Absent:

- 1) Mr. P. D. Medshinge
- 2) Dr. B.M. Hirdekar
- 3) Dr. M. P. Bachulkar-Cholekar

The minutes of the meeting are as follows:

#### 1. Confirmation of the minutes of the previous meeting:

1	Confirmation of the minutes of the previous meeting.	Read and confirmed
2	To consider and finalize the Action Plan of IQAC.	
	Workshop on IPR	The structure of the workshop on IPR and the resource persons finalized. The workshop will be held in the next term by the Research Committee.
	Onscreen examination	Onscreen examination was held as part of internal evaluation by the department of English.
	MOOCs in curriculum	Physics department introduced SWAYAM MOOC for M.Sc. students.
	Linkage with Zilla Parishad Education Department for language training of corporation schools.	MoU of the English department with Zilla Parishad is in the pipeline.
	Placement training	To be conducted in the second term.
	Student participation in the college activities	Two student representatives included in each committee of the college. Students are involved as volunteers in the departmental activities.
	Starting training programmes in collaboration with District Industries Center.	MoU signed with Maharashtra Center for Entrepreneurship Development for student sensitization and training in entrepreneurship opportunities.

	Increasing the number of national and international MoUs	MoU signed between Biotechnology department with Elixir Ingredient – Nutraceutical Company specialized in research, development and marketing. MoU of Mathematics department signed with the Society Mathematical Engineering, Kolhapur.
	Running a YouTube channel	YouTube Channel is operative and three new videos are posted on it in this term.
	Workshop in collaboration with Manspandan	After consultation with the gynecologist, the workshop 'For My Mother' is proposed and the structure of the workshop is chalked out. The responsibility is given to Sachetana Committee for conduction the workshop in the next semester.
3	To approve the Academic and Administrative Calendar of the year 2019-20.	Approved and being implemented.
4	To approve the introduction of Value Added Courses (VACs) to be implemented for the academic year 2019-20.	Twenty VACs proposals were approved for implementation in this academic year. The course titles, contents and schedules were published for students. Each student of the Second and Third Year will enrolled for one of the courses each in this semester and the courses are in operation.
5	To present the financial statement of the year 2018-19 and present the budget of the year 2019-20.	Approved and being implemented.
6	To consider AAA report and plan for the implementation of recommendations.	<ul style="list-style-type: none"> <li>- Departmental Action Plans submitted by the department to IQAC in the beginning of the academic year and being worked out by departments.</li> <li>- Instead of Mushroom Cultivation, a value added course on Medicinal Herbs started by the Botany department.</li> <li>- Practical Books have been prepared by department of Electronic</li> <li>- Workshop for teachers on 'Writing POs, PSOs, COs', FDP on cyber security between 1 and 7 July, 20 Value Added Courses for the students.</li> <li>- Mega Placement Drive organised by Vivekanand College in association with Pudhari Social Foundation and Skylark Global Services on 7th July, 2019</li> </ul>
7	Any other matter with the permission of the Chair.	
	Sensitization programme for boys and girls	Planned to be held in the next term.

**2. To review the activities and achievements of this term:**

The IQAC Coordinator, Dr. K. S. Patil read out the achievements of the college in the first term. Those are as follows:

1. Maha-placement in June 2019 – 213 students selected
2. Secured 1st Rank in Project Presentation of Research Sensitization Scheme for College Students in Shahaji College, Kolhapur – Commerce Department
3. Dr. G. J. Navathe and Dr. Y. D. Hartale received Ph.D. degree.
4. Recognition as Ph. D. Guide to Dr. A. S. Mahat and Dr. K. D. Undale
5. ISO Certificate to college.
6. Youth Festival – 16 trophies received
7. Five teachers qualified SET.
8. National Symposium on 5<sup>th</sup> October 2019 by language departments.
9. 3 NCC cadets participated in Thalsena camp in Delhi
10. Business and Research Idea Presentation Competition by Incubation Centre on 14/10/ 2019
11. Contribution of faculty to flood affected people. (Rs. 3,71,000/-)
12. 20 value added courses started and in operation
13. 1<sup>st</sup> Prize in Magazine Competition of Shivaji University
14. Highest number of merit scholarships among the colleges in urban area
15. Reliance Foundation Youth Sports - 1<sup>st</sup> Rank
16. MoUs: Biotechnology, Mathematics, IQAC

It was decided to keep track record of the students who got placed through placement drive in terms of their continuation, salaries, employer feedback etc.

Proposed by : Dr. Sunilkumar Lavate

Seconded by: Dr. K. S. Patil

**3. To discuss about the activities to be conducted in the second term:**

1. It was decided that 30 January, Death Anniversary of Mahatma Gandhi, will be observed as No Mobile Day in the college. As a programme in the 150<sup>th</sup> Birth Anniversary Year of Mahatma Gandhi, activities to promote 11 principles of Mahatma Gandhi will be taken up.

Proposed by : Dr. Sunilkumar Lavate

Seconded by: Dr. S. M. Joshi

2. It was resolved that a linkage will be established with Andhshala, Kolhapur (School for visually challenged students) and programmes like availing books in Brail script in the college library, collection of audio books, student readers for the visually challenged students will be initiated in the college to facilitate their entry in the college.

Proposed by : Dr. S. M. Joshi

Seconded by: Dr. S. Y. Hongekar

3. It was decided to conduct Vivekanand Mahotsav in the second term in this academic year too. New competitions like blog writing, website visitors' competition, digital painting will be introduced in the Vivekanand Mahotsav.

Proposed by : Dr. S. M. Joshi

Seconded by: Mr. K. B. Patil

**4. To discuss on the submission of audited documents and proposal to the UGC for Autonomous grants:**

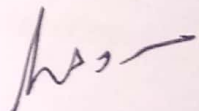
The audited documents and proposal to the UGC for Autonomous grants were discussed and approved.

**5. Any other matter with the permission of the Chair:**

1. It was resolved that the salaries of the faculty working on Clock Hour Basis will be released each month before the salaries of permanent teachers as a good practice by the college.
2. It was decided to play Sanstha prayer and national anthem at 7.30 a.m. every working day.
3. It was resolved to display the ISO certificate of the college at the gate and mention it on letter head of the college.

Proposed by: Dr. Sunilkumar Lavate Seconded by: Dr. S. Y. Hongekar

The meeting ended with thanks to the chair.

  
(Prin. Abhaykumar Salunkhe)  
**Chairman**  
College Development Committee,  
Vivekanand College (Autonomous),  
Kolhapur